

**Spay/Neuter Program
Performance Review Committee Meeting
DDA
11.19.09
1:00 pm**

Attendance

Debby Armstrong	Patrick Carroll	Heather Hirst	Angie Wells
Jeffrey Bowersox	Kathy Gallagher	Kristin Mondeaux	
D-C Brown	Murrey Goldthwaite	Debbie Schwartz	
Ruth Campbell	Anne Gryczon	Lisa Tanielian	

OPENING REMARKS: (Kathy Gallagher)

- Roll Call.
- Approval of 8/27/09 Minutes: Motion passed unanimously

UPDATES

Spay/Neuter Reports (Lisa)

- Printouts of statistics through 9/30/09 were provided to the group (summary below).

Totals To Date	# of Procedures		Income Eligible Clients Served			
Completed	1,749		1,113			
Contingent - Pending	831					
	2,580					
	Contingent		Completed		Total	
Cats	587	70.64%	1,089	62.26%	1,676	64.96%
Dogs	244	29.36%	660	37.74%	904	35.04%
	831		1,749		2,580	
	Contingent		Completed		Total	
IE	535	64.38%	1,270	50.60%	1,805	69.96%
NP	296	35.62%	479	49.40%	775	30.04%
	831		1,749		2,580	
	Contingent		Completed		Total	
Kent	171	20.58%	427	24.41%	598	23.18%
New Castle	148	17.81%	398	22.76%	546	21.16%
Sussex	512	61.61%	924	52.83%	1,436	55.66%
	831		1,749		2,580	

Legislative Issues - (Lisa)

- Lisa working on legislative changes needs to streamline program based on some of the recommendations by Peter Marsh.
 - Have copay collected by providers to create a financial incentive for clients to show up or cancel appropriately.
 - Other items being looked at are rabies vaccination database, deposit law, possible addition of LiHeap for eligibility, etc.

Non-Profit Allocations (Lisa)

- The allocation will continue to be \$500 per organization for November & December.

Pricing – Shelter, Vet & Complications (Lisa)

- We paid one large complication on animal that chewed out sutures. It was also discussed that the shelter rates needs to be changed due to shelters losing money on some of the pricing categories. The suggested amount was \$10 for each category.

Application Insert – Rabies & Safe Handling of Stray Animals (Lisa)

- Consideration of placing insert in with application regarding safe handling of stray animals in case clients are getting stray animals done under the program. It was discussed as to whether having such an insert might encourage someone to attempt to handle a stray and create a liability issue. Will look at some of the Public Health information to see if there is way to warn people of the dangers that won't encourage the handling of strays.

Shelter Reports (Kathy, Lisa)

- Kathy Gallagher tracked down the past data needed. Will be worked on for the next meeting.

Mailings & Posters – DSS (Lisa)

- The 5,000 postcard mailing is pending, postcards were dropped off to Printing Servies just after Labor Day. Follow up emails 9/17, 10/9, 11/16 - most recent phone call where actually spoke to our contact was 11/5 when he said he thought they went out, but would check to verify. The Printing Office had to arrange a different vendor due to an issue with the previous vendor. Ruth Campbell called during the meeting, and they are expected to go out shortly. Additional 8.5 x 11 posters will be ordered as well.

ANNOUNCEMENTS

Next Meeting: Thursday, January 28, 2010, 1:00 PM.